



Kate Pritchard

Clerk of the Parish Council

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Clerk's Report

Correspondence

- SPCA - Staffordshire Food Waste Service Communications, neighbourhood Governance pack, our response to Local Government Reorganisation in Staffordshire, planning for non-planners training course, new planning advice service for member councils
- Balfour Beatty - overnight closure on Wood End Lane

Administration

- Poster for food waste service has been requested for the noticeboard
- Insurance for 2026/2027 has been renewed at a cost of £606.33, a quote for comparison was sent to Council members
- Harlaston PC were advised Elford PC were in support of a joint representation
- STW were advised to move left road signs from previous works
- Requested weekly planning list from LDC as the Council was no longer receiving these
- Draft Letter to SCC re Fishwerwick Bridge was circulated to members for approval
- Road sweeping funding posted to face book
- LGR consultation response submitted
- Bham CC Forestry Team removed the fallen tree and debris, contact details published on website and FB post issued
- Following Cllr Robertsons resignation the following actions have been executed: Notice of vacancy published on website and noticeboard, notice sent to Lichfield District Council elections department, email suspension and website update

Maintenance

- Loosened slabs on the stone circle in the playground have been repaired. Further maintenance is required
- Difficulties finding a contractor who can move the bus shelter from the farm to The Beck

Playground

- Updated quote and design from playground contractor on 17th March were circulated to members
- Grant agreement for the funding with LDC was signed and an invoice for Milestone 1 (£37,500) was sent, this has now been paid
- The cricket club have several concerns regarding the proposed location for a zipline and therefore would not be supportive of the zipline proposal in its current orientation

- Playground contractor, Chair and Clerk held an online meeting 23rd March to review the revised quote and design
- A playground committee meeting was called to review the approved changes in the PC meeting held 9th March 2026
- A motion to reverse a decision made in the meeting held 9th March was signed by 5 Cllrs and a PC meeting was held 31st March, the decision was made to remove the bongo tree and replace with the sparkle spinner segments play panel FISPKSEG, for the Multi-user seesaw SPRING 0671 themed with a bee and a snail to remain and the Active tower multi-unit – 1129-9-171126-1B (to include an open slide, with a closed slide to be installed should the open slide prove not to be viable) to remain
- The order for the play equipment was placed 2nd April with the contractor and they are preparing an invoice for 30% of the total cost and the programme of works
- A follow up to Birmingham City Council was sent 1st April regarding possible need for a formal licence for alterations
- The monthly update was sent to Tarmac and LDC

Audit

- The internal audit is due to take place 20th April
- The Annual Governance and Accountability Return will be prepared for the audit and the May Parish Council meeting

Training

Training sessions/ meetings attended since the previous meeting:

- Health and Wellbeing “how to guide” for Parish Councils

Staffordshire Parish Council’s Association has offered an Elford Parish Councillor the opportunity to attend the Councillor Introduction, Councillor Development and the Exploring Chairmanship courses for free. Cllr J. Oakley has booked onto the Councillor Development course and Cllr A. Payne has booked onto the Exploring Chairmanship course.

Please see Activity Tracker attached for further information.