



Parish Clerk - Kate Pritchard  
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## NOTICE OF THE MEETING OF ELFORD PARISH COUNCIL

To be held at Elford Village Hall at 7:00pm on Monday 14<sup>th</sup> July 2025

*Members of the public and the press are welcome to attend.*

### AGENDA

**25/053. Apologies:** To receive and approve reasons for absence.

**25/054. Public participation:** The meeting to adjourn for up to 30 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself.

**25/055. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**25/056. Minutes:** To approve the minutes of the Parish Council meeting held on 9<sup>th</sup> June 2025. (**APPENDIX 1**)

**25/057. Reports from County and District Councillors** (for information only) **if present:**

**25/058. Planning:**

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
<a href="#">25/00762/FUH</a>	Church Gate Cottage Church Road Elford Tamworth Staffordshire B79 9DA	Erection of gable with feature windows and replacement doors to ground floor windows		<b>Pending Consideration</b>
<a href="#">25/00749/FUH</a>	The Warren The Shrubbery Elford Tamworth Staffordshire B79 9BX	Replacement of conservatory with single storey bedroom extension	No objection. Submitted 30.06.25	<b>Pending Consideration</b>
<a href="#">25/00706/FUH</a>	2 Mere Pits Cottages Elford Road Elford Tamworth Staffordshire B79 9BE	Erection of single storey detached annex building to form garden/games room and guest accommodation	No objection. Submitted 30.06.25	<b>Pending Consideration</b>

<a href="#">25/00719/FUH</a>	20 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of two storey side extensions to include kitchen/breakfast bedrooms & en suites, ancillary accommodation and garage	No objection. Submitted 30.06.25	<b>Pending Consideration</b>
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b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	<b>No longer a public inquiry. Informal hearing to be held 10am 16.07.25 at LDC Offices, Frog Lane, Lichfield</b>
<a href="#">25/00224/REMM</a>	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	<b>Pending Consideration</b>
<a href="#">24/00467/FUL</a> <b>AMMENDED</b>	Howard Primary School , The Square, Elford, Tamworth	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	Submitted comment 20.02.25. The Parish Council is satisfied with previous comments 09.06.25.	<b>Approved 13.06.25</b>

**25/059. Clerk Report:** To note the Clerk Report. (**APPENDIX 2**)

**25/060. Royal Garden Party Nomination:** To approve a nominee.

**25/061. Schedule of Works:** To approve schedule of works for handyman.

**25/062. Seed Donation:** To approve a donation to Howard Primary School for children to plant seeds in Elford flower planters.

**25/063. Removal of Government support for neighbourhood plans:** To discuss the removal of government support for neighbourhood plans (**APPENDIX 3**)

**25/64. Playground Committee:** To approve formation of a playground committee.

**25/65. Water Rangers:** To review the reimbursement of the phosphate and nitrate testing refills

**25/066. Policies:**

- a) To adopt the complaints procedure (**APPENDIX 4**)

**25/067. Financial Matters:**

- a) To consider authorising the bank reconciliation to 30th June 2025 (**APPENDIX 5a**)
- b) To approve items to pay in Payment Schedule July 2025 (**APPENDIX 5b**)
- c) To note Q1 budget monitoring report (**APPENDIX 5c**)

**25/068. Reports from Chairman and Councillors** (for information only):

**25/069. Items for future meetings:**

**25/070. Date, time & venue of Parish Council meetings for 2025/26:**

Monday 8<sup>th</sup> September 2025, 7pm, Elford Village Hall  
Monday 13<sup>th</sup> October 2025, 7pm, Elford Village Hall  
Monday 10<sup>th</sup> November 2025, 7pm, Elford Village Hall  
Monday 8<sup>th</sup> December 2025, 7pm, Elford Village Hall  
Monday 12<sup>th</sup> January 2026, 7pm, Elford Village Hall  
Monday 9<sup>th</sup> February 2026, 7pm, Elford Village Hall  
Monday 9<sup>th</sup> March 2026, 7pm, Elford Village Hall

**25/071. Closed Session:** To consider moving into a closed session and exclude the public and the press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 25/072.

**25/072. Employment matters:** To review the Clerk/ RFO pay scale as set out in 6.2 of the Clerk/ RFO contract of employment.