



Parish Clerk - Kate Pritchard
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NOTICE OF THE MEETING OF ELFORD PARISH COUNCIL

To be held at Elford Village Hall at 7:00pm on Monday 9th June 2025

Members of the public and the press are welcome to attend.

AGENDA

25/033. Apologies: To receive and approve reasons for absence.

25/034. Public participation: The meeting to adjourn for up to **30 minutes** to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. **3-minute limit per person**

25/035. Declarations of Interest and Dispensations: To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

25/036. Declaration of Acceptance of Office: to sign the declaration in front of the proper officer

25/037. Minutes: To approve the minutes of the Parish Council meeting held on 12th May 2025. (**APPENDIX 1**)

25/038. Reports from County and District Councillors (for information only) **if present:**

25/039. Planning:

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision

b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00457/FUH	14 Tame View, Elford, Tamworth, Staffordshire	Single storey rear extension to form dining and garden room	No objection. Submitted comment 15.04.25	Approved 22.05.25
25/00415/FUH	Drey House , The Square, Elford, Tamworth	Erection of single storey side and rear, garage extension and first floor rear extension	No Objection. Submitted comment 15.04.25	Approved 22.05.25
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering	The Parish Council fully support the enforcement action.	Appeal start date 05/03/25 Public inquiry to be held 16/7/25

		operation comprising of the importation of material to increase in height the level of the land, without planning permission.	Representation submitted 17.04.25	
25/00388/FUH	21 Tame View, Elford, Tamworth, Staffordshire	Single storey side and rear extension.	No Objection. Submitted comment 15.04.25	Approved 22.05.25
25/00386/FUH	15 Croft Close, Elford, Tamworth, Staffordshire	Two storey side extension with single storey rear extension to form additional bedrooms, bathroom, extended kitchen and replacement garage	No Objection. Submitted comment 15.04.25	Approved 23.05.25
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	Pending Consideration
24/00467/FUL AMMENDED	Howard Primary School , The Square, Elford, Tamworth	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	Submitted comment 20.02.25 LDC emailed 15.04.25	Pending Consideration

25/040. Clerk Report: To note the Clerk Report. (**APPENDIX 2**)

25/041. Staffordshire Playing Fields Association: To consider joining the Staffordshire Playing Fields Association & to approve the £20 membership cost (**APPENDIX 3**)

25/042. Dog Excrement Signs for The Shrubbery: To consider purchasing signage for The Shrubbery

25/043. Laptop: To approve the purchase of a replacement laptop for the Council administration

25/044. Policies:

- a) To review the Standing Orders (**APPENDIX 4a**)
- b) To review the Code of Conduct (**APPENDIX 4b**)

- c) To review the new Financial Regulations (**APPENDIX 4c**) The regulations were updated because of The Procurement Act 2023 and The Procurement Regulation 2024, which came into force March 2025. The changes are to Model Financial Regulations 5.4, 5.7 and 5.11.

25/045. Financial Matters:

- a) To consider authorising the bank reconciliation to 31st May 2025 (**APPENDIX 5a**)
- b) To approve items to pay in Payment Schedule June 2025 (**APPENDIX 5b**)
- c) To approve the Annual CIL report 2024/2025 (**Appendix 5c**)

25/046. Internal Auditors report for year ending 31st March 2025: To approve the Internal Auditors Report for 2024/25 (**APPENDIX 6**)

25/047. Annual Governance Statement for the year ending 31st March 2025: To consider and to approve the governance statement for 2024/25 (**APPENDIX 7**)

25/048. Accounting Statements for the year ending 31st March 2025: To approve the Accounting Statements for 2024/25. (**APPENDIX 8**)

25/049. Details of the arrangements for the exercise of public rights: To note the date of announcement and the period of public rights set by the Clerk / RFO (**APPENDIX 9**)

25/050. Reports from Chairman and Councillors (for information only):

25/051. Items for future meetings:

25/052. Date, time & venue of Parish Council meetings for 2025/26:

Monday 14th July 2025, 7pm, Elford Village Hall

Monday 8th September 2025, 7pm, Elford Village Hall

Monday 13th October 2025, 7pm, Elford Village Hall

Monday 10th November 2025, 7pm, Elford Village Hall

Monday 8th December 2025, 7pm, Elford Village Hall

Monday 12th January 2026, 7pm, Elford Village Hall

Monday 9th February 2026, 7pm, Elford Village Hall

Monday 9th March 2026, 7pm, Elford Village Hall