



Minutes of the Meeting of Elford Parish Council

Held on Monday 8th September 2025 at 7pm at Elford Village Hall.

Present: Cllr A. Payne (Chair), Cllr B. Delderfield, Cllr J. Oakley, Cllr H. Robertson, Cllr P. Turley (Vice- Chair), Cllr H. Herrmann.

Guests In attendance: 0

Public attendance: 7

Minute Taker: Mrs K. Pritchard, Parish Clerk

25/073. Apologies: Apologies received from Cllr R. Holland due to a Cabinet meeting at the District Council.

25/074. Public participation:

A resident from Tame View raised outstanding issues; woodland area, highway issues, mud mountains (work due to be carried out in September 2025) and adoption of drainage. There has been no response from the District Council. **ACTION:** Cllr A. Payne to contact Artemis for an update.

A resident updated the Council about the parking areas for the Primary School pick up and drop offs. Parking areas in the village are now displayed on the school website. **ACTION:** Replicate the parking areas on the Parish Council website.

A resident raised the issue of the Playground. Cllr A. Payne advised that the new playground project is underway and will go to tender once the draft tender document is approved by the playground committee. Approximate date for playground closure is end of November 2025.

A resident raised the issue of the Picnic area car park on The Shrubbery. Cllr A. Payne advised this is owned by Birmingham City Council. Fly tipping is an issue and the bin is damaged. More overnight parking during the summer months. **ACTION:** Notify Birmingham City Council the bin needs replacing. Agenda item for October meeting to include a litter sign for the Picnic Area car park.

A resident raised a suggestion for adult equipment to be included in the playground project. Cllr A. Payne advised this may not be possible for the current scope, however there may a phase 2 possibility which would consider additional equipment.

The handyperson raised the issues of weeds, and the need for weed killer. **ACTION:** Clerk to look at weedkiller rules for public playgrounds.

The public participation finished at 19:31 pm.

25/075. Declarations of Interest and Dispensations: None.

25/076. Minutes: The Council RESOLVED that the minutes of the Parish Council meeting held on Monday 14th July 2025, having been circulated, be confirmed, and signed as a correct record.

25/077. Reports from County and District Councillors (for information only) if present: None

25/078. Planning:

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
25/01053/FUH	Raddle Farm Burton Road Elford Tamworth Staffordshire B79 9BN	Erection of a two-bay oak frame car port to the front of the property	No objection. Submitted 09.09.25	Pending Consideration
25/00799/FUH	The Orchard, Church Road, Elford, Tamworth	The construction of a single-storey contemporary garden building to be used as a sports/fitness room.	No objection. Submitted 09.09.25	Pending Consideration
25/00806/FUH	6 The Osiers Elford Tamworth Staffordshire B79 9DG	Retention of conservatory and alterations to fenestration and eaves.	Comment/ objection submitted 09.09.25 1) The conservatory building- object 2) Query reasoning behind the additional 250ml on apex 3) The frontage element –no objection	Pending Consideration
25/00869/FUH	8 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of a single rear storey extension and side two storey extension with a front porch	No objection. Submitted 06.08.25	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00762/FUH	Church Gate Cottage Church Road Elford Tamworth Staffordshire B79 9DA	Erection of gable with feature windows and replacement doors to ground floor windows	No objection. Submitted 15.07.25	Approved 01.08.25
25/00749/FUH	The Warren The Shrubbery Elford Tamworth Staffordshire B79 9BX	Replacement of conservatory with single storey bedroom extension	No objection. Submitted 30.06.25	Approved 18.07.25

25/00706/FUH	2 Mere Pits Cottages Elford Road Elford Tamworth Staffordshire B79 9BE	Erection of single storey detached annex building to form garden/games room and guest accommodation	No objection. Submitted 30.06.25	Refused 23.07.25
25/00719/FUH	20 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of two storey side extensions to include kitchen/breakfast bedrooms & en suites, ancillary accommodation and garage	No objection. Submitted 30.06.25	Approved 15.07.25
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	No longer a public inquiry. Informal hearing held 16.07.25. Awaiting decision.
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	Pending Consideration

25/079. Clerk Report: The Clerk Report was NOTED. The Council RESOLVED approving an annual review of handyperson working hours.

25/080. Community Funding Application: The Council RESOLVED to apply for funding towards a bench for cricket club in memory of former Chairman. **ACTION:** Clerk to email County Councillor.

25/081. Newly re-surfaced footpaths: The Council RESOLVED to approve the purchase of 10 x rolls of turf and 6 x bags of topsoil. **ACTION:** Cllr A. Payne to purchase and install.

25/082. Garden Waste: The Council RESOLVED revisiting composting in the future and to arrange a playground working group to help clear the debris on the playground.

25/083. Tarmac Funding: The Council RESOLVED to approve the agreement for funding and the third-party contribution of £3,876.07.

25/084. Green Brook Flood Diversion: The Council RESOLVED to support the letter for the Green Brook flood diversion.

25/085. Financial Matters: The Council RESOLVED to approve the following financial matters:

- a) The bank reconciliation to 31st July 2025.
- b) The bank reconciliation to 31st August 2025.
- c) Items paid since last meeting.
- d) Payment Schedule September 2025.

25/086. Reports from Chairman and Councillors (for information only):

Cllr Robertson – Bus shelter update received. Planters around the village are to be replanted for the Autumn/ Winter season. Suggestion for the Avenue parking signs.

Cllr Herrmann – Update on the Cricket Club drainage. Considerate parking for Church events. Shutting the picnic area car park.

Cllr Delderfield – To arrange a working party group to tidy up the churchyard grounds.

Cllr Turley – Discussion about the current works being carried out at the Howard Primary School.

25/087. Items for future meetings: Playground tender document. Items were NOTED.

25/088. Date, time & venue of Parish Council meetings for 2025/26: The dates were NOTED. The next meeting will be held Monday 13th October 2025, 7pm, Elford Village Hall.

The Chair declared the meeting closed at 21:27pm.

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