



Minutes of the Annual Meeting of Elford Parish Council

Held on Monday 12th May 2025 at 6:30pm at Elford Village Hall. – Meeting opened at 6:41pm

Present: Cllr A. Payne (Chair), Cllr B. Delderfield, Cllr J. Oakley, Cllr H. Herrmann, Cllr P. Turley (Vice-Chair)

Guests In attendance: No guests in attendance

Public in attendance: No members of public in attendance

Minute Taker: Cllr J. Oakley

25/014. Election of Chair for the ensuing year: The Council RESOLVED that Cllr A. Payne will remain as Chair. Proposed by Cllr H. Herrmann, Seconded by Cllr P. Turley. The motion was CARRIED.

25/015. Appointment of Vice Chair for the ensuing year: The Council RESOLVED that Cllr P. Turley will remain as Vice Chair. Proposed by Cllr B. Delderfield, Seconded by Cllr H. Herrmann. The motion was CARRIED.

25/016. Apologies:

Cllr H. Robertson sent their apologies to the Clerk. The Clerk sent their apologies to the Chairman. The Council RESOLVED to approve their absence. The Motion was CARRIED.

25/017. Public participation:

The public participation did not commence.

25/018. Declarations of Interest and Dispensations: None

25/019. Minutes: The Council RESOLVED that the minutes of the Parish Council meeting held on Monday 14th April 2025, having been circulated, be confirmed, and will be signed as a correct record in June Meeting due to the absence of the Clerk. (**APPENDIX 1**).

25/020. Reports from County and District Councillors (for information only) if present: None present.

25/021. Planning:

- a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
25/00457/FUH	14 Tame View, Elford, Tamworth, Staffordshire	Single storey rear extension to form dining	No objection. Submitted comment 15.04.25	Pending Consideration

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		and garden room		
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b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00415/FUH	Drey House , The Square, Elford, Tamworth	Erection of single storey side and rear, garage extension and first floor rear extension	No Objection. Submitted comment 15.04.25	Pending Consideration
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	Appeal start date 05/03/25 Public inquiry to be held 16/7/25
25/00388/FUH	21 Tame View, Elford, Tamworth, Staffordshire	Single storey side and rear extension.	No Objection. Submitted comment 15.04.25	Pending Consideration
25/00386/FUH	15 Croft Close, Elford, Tamworth, Staffordshire	Two storey side extension with single storey rear extension to form additional bedrooms, bathroom, extended kitchen and replacement garage	No Objection. Submitted comment 15.04.25	Pending Consideration
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	Pending Consideration

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24/00467/FUL AMMENDED	Howard Primary School , The Square, Elford, Tamworth	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	Submitted comment 20.02.25 LDC emailed 15.04.25	Pending Consideration
25/00103/FUH	20 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of a two storey side extensions to include kitchen/breakfast bedrooms & en-suites, ancillary accommodation and garage	No objection. Submitted comment 06.03.25	REFUSED 20.03.25

25/022. Clerk Report: The Clerk Report was NOTED. (**APPENDIX 2**)

25/023. Policies:

- a) The Council RESOLVED to adopt the Training Policy (**APPENDIX 3**)
- b) The Council RESOLVED to approve that all policies have been reviewed during the last financial year.

25/024. Financial Matters:

- a) The Council RESOLVED to approve the accounts and bank reconciliation to 30th April 2025 (**APPENDIX 4a**)
- b) The Council RESOLVED to approve the payments made since the last meeting (**APPENDIX 4b**)
- c) The Council RESOLVED to approve items to pay in Payment Schedule May 2025 (**APPENDIX 4c**)
- d) The Council RESOLVED to approve the Asset Register (**APPENDIX 4d**)
- e) The action to resolve the CIL annual report was CARRIED to the next meeting.

25/025. Internal Auditors report for year ending 31st March 2025: The action to resolve the report was CARRIED to the next meeting.

25/026. Annual Governance Statement for the year ending 31st March 2025: The action to resolve the report was CARRIED to the next meeting.

25/027. Accounting Statements for the year ending 31st March 2025: The action to resolve the report was CARRIED to the next meeting.

25/028. Details of the arrangements for the exercise of public rights: The action to note the details was CARRIED to the next meeting.

25/029. Handy person: The Council RESOLVED to approve a new handy person.

25/030. Reports from Chairman and Councillors (for information only):

Cllr Delderfield reported on the poor condition of Right of Way 8. The vegetation is overgrown; the style is in a bad state of repair and parts are not safe. **ACTION:** Cllr Payne to contact SCC for an update

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Cllr Payne reported that signage will be placed along footpath between Croft Close and the Beck to notify the public that works will be commencing in June.

An invite received from Sarah Edwards MP for the Chair of the Parish Council (or a representative) to attend a meeting of Tamworth electoral area Parish Councils.

25/031. Items for future meetings:

25/032. Date, time & venue of Parish Council meetings for 2025/26: The dates were NOTED.

Monday 9th June 2025, 7pm, Elford Village Hall
Monday 14th July 2025, 7pm, Elford Village Hall
Monday 8th September 2025, 7pm, Elford Village Hall
Monday 13th October 2025, 7pm, Elford Village Hall
Monday 10th November 2025, 7pm, Elford Village Hall
Monday 8th December 2025, 7pm, Elford Village Hall
Monday 12th January 2026, 7pm, Elford Village Hall
Monday 9th February 2026, 7pm, Elford Village Hall
Monday 9th March 2026, 7pm, Elford Village Hall

The Chair declared the meeting closed at 20:00 pm.

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