



Minutes of the Meeting of Elford Parish Council

Held on Monday 9th June 2025 at 7pm at Elford Village Hall.

Present: Cllr A. Payne (Chair), Cllr B. Delderfield, Cllr J.Oakley, Cllr H. Robertson, Cllr P. Turley (Vice- Chair), Cllr H. Herrmann (arrived at 19:04)

Guests In attendance: 0

Public in attendance: 5

Minute Taker: Mrs K. Pritchard, Parish Clerk

25/033. Apologies: None

25/034. Public participation:

A resident raised the issue of village parking. Governors' meeting to be held 12.06.25 to address the parking issues. Raised suggestion to use the tarmac area of playground for school parking. The council advised this area has various challenges with regards vehicle access and would not therefore be suitable for car parking.

A resident requested an update on the village playground. Cllr A. Payne updated the resident on the funding application process.

A resident spoke on the Tame View updates and the communication with Lichfield District Council Planning. Residents requesting an updated woodland management plan.

The public participation finished at 19:35.

25/035. Declarations of Interest and Dispensations: None.

25/036. Declaration of Acceptance of Office: Declaration SIGNED in front of the proper officer.

25/037. Minutes: The Council RESOLVED that the minutes of the Annual Parish Council meeting held on Monday 12th May 2025, having been circulated, be confirmed, and signed as a correct record. (**APPENDIX 1**).

25/038. Reports from County and District Councillors (for information only) if present: None.

25/039. Planning:

- a) To consider new application/s: **Received after Agenda was published**

Reference	Address	Details	Elford PC	LDC Decision
24/00467/FUL AMMENDED	Howard Primary School The Square Elford Tamworth Staffordshire B79 9DB	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of LPG tanks	Submitted comment 20.02.25 The Parish Council is satisfied with previous comments.	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00457/FUH	14 Tame View, Elford, Tamworth, Staffordshire	Single storey rear extension to form dining and garden room	No objection. Submitted comment 15.04.25	Approved 22.05.25
25/00415/FUH	Drey House , The Square, Elford, Tamworth	Erection of single storey side and rear, garage extension and first floor rear extension	No Objection. Submitted comment 15.04.25	Approved 22.05.25
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	Appeal start date 05/03/25 Public inquiry to be held 16/7/25
25/00388/FUH	21 Tame View, Elford, Tamworth, Staffordshire	Single storey side and rear extension.	No Objection. Submitted comment 15.04.25	Approved 22.05.25
25/00386/FUH	15 Croft Close, Elford, Tamworth, Staffordshire	Two storey side extension with single storey rear extension to form additional bedrooms, bathroom,	No Objection. Submitted comment 15.04.25	Approved 23.05.25

		extended kitchen and replacement garage		
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	Pending Consideration

25/040. Clerk Report: The Clerk Report was NOTED.

25/041. Staffordshire Playing Fields Association: The Council RESOLVED approving the subscription at a cost of £20 per year.

25/042. Dog Excrement Signs for The Shrubbery: The Council RESOLVED approving the purchase of 5 plastic signs.

25/043. Laptop: The Council RESOLVED approving the replacement of a new laptop.

25/044. Policies:

- a) The Council RESOLVED to approve the Standing Orders (**APPENDIX 4a**)
- b) The council RESOLVED to approve the Code of Conduct (**APPENDIX 4b**)
- c) The Council RESOLVED to approve the Financial Regulations (**APPENDIX 4c**)

25/045. Financial Matters:

- a) The council RESOLVED to approve the bank reconciliation to 31st May 2025 (**APPENDIX 5a**)
- b) The Council RESOLVED to approve the Payment Schedule June 2025 (**APPENDIX 5b**)
- c) The Council RESOLVED to approve the Annual CIL report 2024/2025 (**APPENDIX 5c**)

25/046. Internal Auditors report for year ending 31st March 2025: The Council RESOLVED to approve the report.

25/047. Annual Governance Statement for the year ending 31st March 2025: The Council RESOLVED to approve the report.

25/048. Accounting Statements for the year ending 31st March 2025: The Council RESOLVED to approve the report.

25/049. Details of the arrangements for the exercise of public rights: The Council NOTED the details.

25/050. Reports from Chairman and Councillors (for information only):

Cllr H. Robertson suggested the sign on the red dog bin by the village notice board requires replacing. Elford in Bloom is up and running. £2,500 raised on VE day for St. Giles.

Cllr B. Delderfield spoke of the memorial tubs for the village postman. The Stile at PROW 8 requires weed trimming.

Cllr H. Herrmann updated the Council on the cricket Club events.

Cllr P. Turley discussed the footpath resurfacing. Dates to be confirmed.

Cllr A. Payne discussed the logistics of moving the bus shelter to the Primary School. Handy person tasks were discussed.

25/051. Items for future meetings: Clerk appraisal to be held 6:30pm before meeting in July. Seed donation for school to be added to July agenda.

25/052. Date, time & venue of Parish Council meetings for 2025/26: The dates were NOTED.

The Chair declared the meeting closed at 20:57

DRAFT