



Minutes of the Meeting of Elford Parish Council

Held on Monday 14th July 2025 at 7pm at Elford Village Hall.

Present: Cllr A. Payne (Chair), Cllr J. Oakley, Cllr H. Robertson, Cllr P. Turley (Vice- Chair), Cllr H. Herrmann.

Guests In attendance: 1

Public in attendance: 2

Minute Taker: Mrs K. Pritchard, Parish Clerk

25/053. Apologies: Cllr R. Holland, Cllr A. Rushton, Cllr B. Delderfield

25/054. Public participation: The Council RESOLVED the public participation to begin 19:23pm.

A resident raised the issue of parking on The Square. The Council advised that double yellow lines had been requested April 2025 reference 32855 and the County Council were unable to action. **ACTION:** Clerk to send resident the report it tool details.

A resident raised the issue of the dropped kerb on Church Road. The Council advised the issue had been reported to highways in April 2025 reference **4434577**, and the SCC highways Liaison officer was contacted 12th June and chased up 26th June. **ACTION:** Clerk to submit a new report and chase SCC.

The public participation finished at 19:37pm.

25/055. Declarations of Interest and Dispensations: None.

25/056. Minutes: The Council RESOLVED that the minutes of the Parish Council meeting held on Monday 9th June 2025, having been circulated, be confirmed, and signed as a correct record.

25/057. Reports from County and District Councillors (for information only) if present:

County Councillor Tracey Dougherty for Lichfield Rural-East attended and was introduced to the Parish Council. Cllr Dougherty attended a highways meeting held 7th July, regarding the flooding on Brickhouse Lane. Funding will be allocated to this issue and several designs for a soak-away in the car park will be reviewed. **ACTION:** Clerk to email the Temporary Road Closure Notice to Cllr. Dougherty.

Cllr Dougherty chairing meetings with Tarmac. Tarmac due to complete the final section of Alrewas quarry by 2029.

Community funding, £2,500 is available from Staffordshire County Council. Parish could

potentially apply for £150.

Meeting with lightspeed to be held at Tamworth library. Cllr Dougherty to provide Parish Council with any updates that may include Elford.

25/058. Planning:

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
25/00762/FUH	Church Gate Cottage Church Road Elford Tamworth Staffordshire B79 9DA	Erection of gable with feature windows and replacement doors to ground floor windows	No objection. Submitted 15.07.25	Pending Consideration
25/00749/FUH	The Warren The Shrubbery Elford Tamworth Staffordshire B79 9BX	Replacement of conservatory with single storey bedroom extension	No objection. Submitted 30.06.25	Pending Consideration
25/00706/FUH	2 Mere Pits Cottages Elford Road Elford Tamworth Staffordshire B79 9BE	Erection of single storey detached annex building to form garden/games room and guest accommodation	No objection. Submitted 30.06.25	Pending Consideration
25/00719/FUH	20 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of two storey side extensions to include kitchen/breakfast bedrooms & en suites, ancillary accommodation and garage	No objection. Submitted 30.06.25	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	No longer a public inquiry. Informal hearing to be held 10am 16.07.25 at LDC Offices, Frog Lane, Lichfield
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission	No Objection. Submitted comment 27.03.25	Pending Consideration

		19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73		
24/00467/FUL AMMENDED	Howard Primary School , The Square, Elford, Tamworth	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	Submitted comment 20.02.25. The Parish Council is satisfied with previous comments 09.06.25.	Approved 13.06.25

25/059. Clerk Report: The Clerk Report was NOTED.

25/060. Royal Garden Party Nomination: The Council resolved to approve a nominee. Proposed by Cllr P. Turley, seconded by Cllr H. Herrmann. The motion was CARRIED. **Action:** Clerk to contact the Officer Lieutenancy with nominee details.

25/061. Schedule of Works: The Council resolved to approve 4 hours work a month to be carried out for the handyman role, with the main focus on the playground. **Action:** Cllr A. Payne to discuss with the contractor.

25/062. Seed Donation: The Council RESOLVED to approve a £25 donation to Howard Primary School for children to plant seeds in Elford flower planters. **Action:** Clerk to arrange donation details.

25/063. Removal of Government support for neighbourhood plans: Elford Parish Council acknowledges that:

- Neighbourhood planning empowers local communities to shape the development and growth of their areas through the creation of Neighbourhood Plans.
- The preparation of Neighbourhood Plans requires significant time, expertise, and financial resources, often placing a burden on parish and town councils.
- Neighbourhood Plans contribute to more democratic, locally-informed planning decisions and support the delivery of sustainable development aligned with community needs and aspirations.

Therefore, it is Resolved to -

1. Call upon His Majesty's Government to provide increased and sustained funding to support the development, review, and implementation of Neighbourhood Plans.
2. Request that the Government ensures funding is accessible to all communities, to promote inclusivity and fairness in the planning process.
3. Write to MP Sarah Edwards and the Secretary of State for Housing, Communities, and Local Government to communicate this resolution and advocate for enhanced support for neighbourhood planning.

Proposed by Cllr P. Turley, seconded by Cllr A. Payne. The motion was CARRIED. **Action:** Clerk to send the support motion above to MP.

25/64. Playground Committee: The Council RESOLVED to approve formation of a playground committee. Proposed by Cllr H. Robertson, seconded by Cllr P. Turley. The motion was CARRIED. **Action:** Cllr A. Payne to contact the proposed committee members. **Action:** Clerk to contact LDC to confirm if the 10% of the Tarmac grant can be paid using CIL funding.

25/65. Water Rangers: The Council RESOLVED to approve the reimbursement of the phosphate and nitrate testing refills for the Water Rangers group. **Action:** Clerk to contact rangers and arrange payment.

25/066. Policies: The Council RESOLVED to approve the Complaints procedure.

25/067. Financial Matters:

- a) The Council RESOLVED to authorise the bank reconciliation to 30th June 2025.
- b) The Council RESOLVED to approve items to pay in Payment Schedule July 2025.
- c) The Q1 budget monitoring report was NOTED.

25/068. Reports from Chairman and Councillors (for information only):

Cllr A. Payne requested app for banking authorization.

Cllr A. Payne advised work on the footpath resurfacing would begin W/C 21st July. Lorries have been advised to park at the Picnic area, The Shrubbery.

Cllr A. Payne wishes to thank the resident who tidied up the jubilee memorial and is hoping to arrange a playground clean up shortly.

Cllr H. Herrmann requested a "blind bend" sign by the Church Gate Cottage be requested to SCC.

Cllr H. Herrmann raised the issue of the PROW8 style and weeds.

25/069. Items for future meetings: Items were NOTED.

25/070. Date, time & venue of Parish Council meetings for 2025/26: The dates were NOTED.

25/071. Closed Session: The Council RESOLVED to move into a closed session and exclude the public and the press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 25/072.

25/072. Employment matters: The Council RESOLVED approving the Clerk/ RFO pay scale of SCP level 23 to commence from 14th July 2025.

The Chair declared the meeting closed at 21:28.

DRAFT